



PASTORAL APPLICATION PACKET

STAR HILL CHURCH

1400 NORTH FOSTER DRIVE

BATON ROUGE, LOUISIANA 70806

TELEPHONE (225) 925- 3133

Position Description for Pastor

Name:	Star Hill Church
Role:	Pastor
Location:	1400 North Foster Drive Baton Rouge, LA 70806
Position Description:	
The pastor is responsible to the church for providing spiritual, educational, outreach and administrative leadership. The pastor will also use his/her skills in proclamation, motivation and pastoral care to meet the needs of people in the church and the community for which the church is responsible.	
Preferred Qualifications:	
<ul style="list-style-type: none"> • Ordained minister with three plus years of pastoral experience • Degree from an accredited Seminary, School of Divinity, Bible College or University 	
General Summary of Responsibilities:	
<ul style="list-style-type: none"> • Plan and lead worship that inspires and challenges attendees to apply biblical teachings to their lives • Establish and maintain strong working relationships with ministry leadership, especially the Deacon and Finance Ministries • Maintain a consistent personal study, reading and prayer life • Live a lifestyle submitted to Christ and demonstrated through lifestyle choices and practices • Actively lead, support and encourage involvement in efforts to transform local community 	
Desired Attributes:	
<ul style="list-style-type: none"> • A gifted teacher who enables members to learn and understand deep spiritual truths • An effective communicator of well-prepared sermons • A skilled counselor available to assist members with personal and spiritual problems • A leader with a personal vision, as well as a well-developed vision for the future of the church • A community servant able to lead others in community impact 	
Preferred Skills:	
<ul style="list-style-type: none"> • Possess strong critical and analytical thinking skills and excellent leadership abilities • Capable of fostering relationships with members of the church as well as the broader community • Ability to share the truth of Jesus Christ in ways that reach and impact the community in the broadest possible way • Sensitivity to demographic and cultural shifts that are potential opportunities and challenges for the church • Comfortable with the integration of technology in advancing the work of the ministry 	
<p>Interested candidates should submit a completed application packet consisting of (1) a resume'; (2) a copy of driver's license; (3) a copy of noted diplomas, certificates and degrees; (4) a completed application to:</p> <p>Star Hill Church Attn: Pastoral Search Committee P.O. Box 67049 Baton Rouge, LA 70896</p> <p>Completed application packets must be postmarked no later than Friday, March 31, 2017.</p>	

**Star Hill Church
P.O. Box 67049
Baton Rouge, LA 70896**

Application for Pastoral Position

Instructions: Please complete application by typing or printing legibly.

Personal Information

Date of Application: _____

Name: _____

Address: _____
Street City/State Zip Code

Contact Information: _____
Home Telephone Mobile Telephone E-Mail

Number of years at current address _____

Do you have a legal right to work in the United States? Yes No

Do you have a legal right to remain permanently in the United States? Yes No
(Proof of citizenship or immigration status will be required upon employment.)

Have you ever been convicted of a criminal offense (except a minor traffic violation)? No Yes
(give details:)

If presently or previously employed as a Pastor, please provide the following information regarding the size of the listed areas under your leadership:

	SIZE WHEN CALLED TO THAT CHURCH	CURRENT SIZE/SIZE WHEN LEFT
1. Congregation		
a. # of Members on Official Church Role	_____	_____
b. # of Members Actually Active	_____	_____
c. Average Sunday Worship Attendance	_____	_____
2. Sunday School	_____	_____
3. Bible Study (Midweek Service) Attendance	_____	_____
4. Ministries/Auxiliaries	_____	_____
5. Annual Church Budget	_____	_____
6. Amount of Church Indebtedness	_____	_____
7. Administrative Staff	_____	_____
8. Ministerial Staff – Paid	_____	_____
Ministerial Staff – Unpaid	_____	_____

EMPLOYMENT RECORD

Please list all positions held within the last ten (10) years, beginning with your present and most recent job. Include self-employment, volunteer work, military work experience, summer and part-time jobs.

Please copy additional sheets if needed.

PRESENT EMPLOYER	Dates Employed		Describe your position
	From:	To:	
Street Address, City, State, Zip			
Telephone Number(s)	Salary		
	Starting:	Ending:	
Your Position			
Reason for Leaving			

PRIOR EMPLOYER	Dates Employed		Describe your position
	From:	To:	
Street Address, City, State, Zip			
Telephone Number(s)	Salary		
	Starting:	Ending:	
Your Position			
Reason for Leaving			

PRIOR EMPLOYER	Dates Employed		Describe your position
	From:	To:	
Street Address, City, State, Zip			
Telephone Number(s)	Salary		
	Starting:	Ending:	
Your Position			
Reason for Leaving			

EDUCATION AND TRAINING

Name	Location	Overall GPA/Major GPA	No. Years Completed	Degree Earned
High School and Preparatory				
Seminary, School of Divinity, or Bible College				
University				
Graduate Work				
Certifications/Training				

REFERENCES

Include only individuals familiar with your work ability. Do not include relatives.

Name	Address and Phone #	Years known	Relationship

The following additional items are required and must be submitted with your application packet. Completed application packets must be postmarked no later than **Friday, March 31, 2017.**

- 1) Resume'
- 2) Copy of Driver's License
- 3) Copies of noted certificates, diplomas, and degrees

Read the following carefully:

- 1) I certify that the information contained in this application is complete and true. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if it is deemed that I falsely represented any aspect of the application process.
- 2) A pre-employment background check will be included in this process. The purpose of the background check is to ensure a safe environment, to protect the church's assets, including its employees, members, programs, services, and private information, as well as to assist in the hiring process.

Applicant's Signature

Date

Application Addendum:

Briefly discuss the following topics. If additional space is needed, please attach no more than a full page, single spaced.

Why are you in the ministry?

Who are you ministering to? Why?

What are your goals for the people to whom you minister?

What is the role of the church?

What are the components of a worship service?

What are your views on church management including staffing, finance, administration, etc.?

What are your thoughts on the use of technology, media and social media in ministry?